

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>GERMAIN, NAOMIE E</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>03/04/2021</b>					
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>								
5-A. Code <b>170</b>		5-B. Nature of Action <b>EXC APPT</b>			6-A. Code		6-B. Nature of Action						
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3312</b>			6-C. Code		6-D. Legal Authority						
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority						
7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b> <b>10000000 IGS1540</b>								
8. Pay Plan		9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary		13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis
								<b>GS</b>	<b>0301</b>	<b>11</b>	<b>01</b>	<b>\$72750.00</b>	<b>PA</b>
12A. Basic Pay		12B. Locality Adj.	12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay		
							<b>\$55756.00</b>		<b>\$16994.00</b>	<b>\$72750.00</b>	<b>\$0.00</b>		
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>IN01 SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON,DC</b>								
<b>EMPLOYEE DATA</b>													
23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%					24. Tenure <b>3</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b> YES <b>(b) (6)</b> NO				
27. Annuitant Indicator <b>(b) (6)</b>					28. Annuitant Indicator <b>(b) (6)</b>		29. Pay Rate Determinant <b>(b) (6)</b>						
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/03/2019</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period						
<b>POSITION DATA</b>													
34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>					
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>										
40. Agency Data <b>FUNC CLS 00</b>		41. <b>(b) (6)</b>	42. <b>EDUC LVL 13</b>		43. <b>SUPV STAT 8</b>		44. <b>POSITION SENSITIVITY HIGH RISK</b>						
45. Remarks APPOINTMENT AFFIDAVIT EXECUTED 03/08/21. CREDITABLE MILITARY SERVICE: <b>(b) (6)</b> PREVIOUS RETIREMENT COVERAGE: NEVER COVERED EMPLOYEE IS AUTOMATICALLY COVERED UNDER <b>(b) (6)</b> . ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE. POSITION IS AT THE FULL PERFORMANCE LEVEL OR BAND.													
46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>					50. Signature/Authentication and Title of Approving Official <b>210600770 / ELECTRONICALLY SIGNED BY:</b>								
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>03/02/2021</b>		ERICA J. WILLIAMS <b>HUMAN RESOURCES SPECIALIST</b>							