

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>WALLACE, ANDREW G</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>01/20/2021</b>			
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>						
5-A. Code <b>190</b>		5-B. Nature of Action <b>PROVISIONAL APPT NTE 05-19-21</b>			6-A. Code		6-B. Nature of Action				
5-C. Code <b>Y9K</b>		5-D. Legal Authority <b>SCH C, 213.3302(A)</b>			6-C. Code		6-D. Legal Authority				
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority				
7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SENIOR ADVISOR TO THE SECRETARY</b>  <b>10000000 IGS1537</b>						
8. Pay Plan	9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis
						<b>GS</b>	<b>0301</b>	<b>15</b>	<b>06</b>	<b>\$168150.00</b>	<b>PA</b>
12A. Basic Pay		12B. Locality Adj.	12C. Adj. Basic Pay		12D. Other Pay	20A. Basic Pay		20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay	
						<b>\$128870.00</b>		<b>\$39280.00</b>	<b>\$168150.00</b>	<b>\$0.00</b>	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>IN01 SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON,DC</b>						
<b>EMPLOYEE DATA</b>											
23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%					24. Tenure <b>0</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b> YES <b>(b) (6)</b> NO	
27. FEGLI <b>(b) (6)</b>					28. Annuitant Indicator <b>(b) (6)</b>			29. Pay Rate Determinant <b>(b) (6)</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>07/29/2001</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period				
<b>POSITION DATA</b>											
34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>			
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>								
40. Agency Data <b>FUNC CLS 00</b>		41. <b>(b) (6)</b>		42. <b>EDUC LVL 15</b>		43. <b>SUPV STAT 8</b>		44. <b>POSITION SENSITIVITY HIGH RISK</b>			
45. Remarks APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES. APPOINTMENT AFFIDAVIT EXECUTED 01/20/21. CREDITABLE MILITARY SERVICE: <b>(b) (6)</b> PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED EMPLOYEE IS AUTOMATICALLY COVERED UNDER <b>(b) (6)</b> . ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE. FROZEN SERVICE NONE											
46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>					50. Signature/Authentication and Title of Approving Official <b>210375040 / ELECTRONICALLY SIGNED BY:</b>						
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>01/21/2021</b>		ERICA J. WILLIAMS <b>HUMAN RESOURCES SPECIALIST</b>					

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1. Name (Last, First, Middle) <b>WALLACE, ANDREW G</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>02/28/2021</b>				
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>							
5-A. Code <b>546</b>		5-B. Nature of Action <b>CONV TO SES NONCAREER APPT</b>			6-A. Code		6-B. Nature of Action					
5-C. Code <b>V4L</b>		5-D. Legal Authority <b>5 U.S.C. 3394(A) NONCAREER</b>			6-C. Code		6-D. Legal Authority					
5-E. Code <b>AWM</b>		5-F. Legal Authority <b>OPM FORM 1652 DTD 02/19/21</b>			6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number <b>SENIOR ADVISOR TO THE SECRETARY</b>  <b>10000000 IGS1537</b>					15. TO: Position Title and Number <b>DIRECTOR, OFFICE OF CONGRESSIONAL AND LEGISLATIVE AFFAIRS</b>  <b>10400000 ES19796</b>							
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade or Level <b>15</b>	11. Step or Rate <b>06</b>	12. Total Salary <b>\$168150.00</b>		13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade or Level <b>00</b>	19. Step or Rate <b>00</b>	20. Total Salary/Award <b>\$170000.00</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$128870.00</b>		12B. Locality Adj. <b>\$39280.00</b>	12C. Adj. Basic Pay <b>\$168150.00</b>		12D. Other Pay <b>\$0.00</b>		20A. Basic Pay <b>\$170000.00</b>		20B. Locality Adj. <b>\$0.00</b>	20C. Adj. Basic Pay <b>\$170000.00</b>	20D. Other Pay <b>\$0.00</b>	
14. Name and Location of Position's Organization <b>IN01 SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON,DC</b>					22. Name and Location of Position's Organization <b>IN01 SECRETARY'S IMMEDIATE OFFICE</b> <b>OFFC OF CONGRSNL &amp; LEGSL AFFAIRS</b>  <b>WASHINGTON,DC</b>							
<b>EMPLOYEE DATA</b>												
23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%						24. Tenure <b>0</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b> YES <b>(b) (6)</b> NO	
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34. Position Occupied <b>3</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>			
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>								
40. Agency Data <b>FUNC CLS 00</b>		41. <b>(b) (6)</b>	42. <b>EDUC LVL 15</b>		43. <b>SUPV STAT 2</b>		44. <b>POSITION SENSITIVITY CRITICAL-SENSITIVE</b>					
45. Remarks TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE. CREDITABLE MILITARY SERVICE: <b>(b) (6)</b> PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED FROZEN SERVICE NONE EMPLOYEE IS AUTOMATICALLY COVERED UNDER <b>(b) (6)</b> . SUBJECT TO SATISFACTORY COMPLETION OF ONE YEAR SES PROBATIONARY PERIOD BEGINNING 20210228. VETERAN PREFERENCE IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.												
46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>						50. Signature/Authentication and Title of Approving Official <b>210567313 / ELECTRONICALLY SIGNED BY:</b>						
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>02/22/2021</b>		ERICA J. WILLIAMS <b>HUMAN RESOURCES SPECIALIST</b>						