

**NOTIFICATION OF PERSONNEL ACTION**

|  |  |  |  |   |  |                                  |                       |   |                                    |   |  |                                    |  |                          |  |
|--|--|--|--|---|--|----------------------------------|-----------------------|---|------------------------------------|---|--|------------------------------------|--|--------------------------|--|
| 1. Name (Last, First, Middle)<br>TOUTON, MARIA CAMILLE C   |  |  |  | 2. Social Security Number<br>(b) (6)  |  | 3. Date of Birth<br>(b) (6)      |                       | 4. Effective Date<br>01/20/2021             |                                    |   |  |                                    |  |                          |  |
| <b>FIRST ACTION</b>  |  |  |  |   | <b>SECOND ACTION</b>   |                                  |                       |   |                                    |   |  |                                    |  |                          |  |
| 5-A. Code<br>190   |  | 5-B. Nature of Action<br>PROVISIONAL APPT NTE 05-19-21 |  |   | 6-A. Code  |                                  | 6-B. Nature of Action |   |                                    |   |  |                                    |  |                          |  |
| 5-C. Code<br>Y9K   |  | 5-D. Legal Authority<br>SCH C, 213,3302(A)             |  |   | 6-C. Code  |                                  | 6-D. Legal Authority  |   |                                    |   |  |                                    |  |                          |  |
| 5-E. Code  |  | 5-F. Legal Authority                                   |  |   | 6-E. Code  |                                  | 6-F. Legal Authority  |   |                                    |   |  |                                    |  |                          |  |
| 7. FROM: Position Title and Number   |  |  |  |   | 15. TO: Position Title and Number<br>SENIOR ADVISOR TO THE SECRETARY<br>10000000 IGS1532   |                                  |                       |   |                                    |   |  |                                    |  |                          |  |
| 8. Pay Plan<br>GS  |  | 9. Occ. Code<br>0301                                   |  | 10. Grade or Level<br>15  |  | 19. Step or Rate<br>10           |                       | 20. Total Salary/Award<br>\$172500.00       |                                    | 21. Pay Basis<br>PA                                       |  |                                    |  |                          |  |
| 12A. Basic Pay   |  | 12B. Locality Adj.                                     |  | 12C. Adj. Basic Pay   |  | 12D. Other Pay                   |                       | 20A. Basic Pay<br>\$143598.00               |                                    | 20B. Locality Adj.<br>\$28902.00                          |  | 20C. Adj. Basic Pay<br>\$172500.00 |  | 20D. Other Pay<br>\$0.00 |  |
| 14. Name and Location of Position's Organization   |  |  |  |   | 22. Name and Location of Position's Organization<br>IN01 SECRETARY'S IMMEDIATE OFFICE<br><br>WASHINGTON,DC   |                                  |                       |   |                                    |   |  |                                    |  |                          |  |
| <b>EMPLOYEE DATA</b>   |  |  |  |   |  |                                  |                       |   |                                    |   |  |                                    |  |                          |  |
| 23. Veterans Preference<br>(b) (6) 1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point/Compensable 5 - 10-Point/Other 6 - 10-Point/Compensable/30%   |  |  |  |   | 24. Tenure<br>0 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite  |                                  |                       | 25. Agency Use                              |                                    | 26. Veterans Preference for RIF<br>(b) (6) YES (b) (6) NO |  |                                    |  |                          |  |
| 27. FEGLI<br>(b) (6)   |  |  |  |   | 28. Annuity Indicator<br>(b) (6)   |                                  |                       | 29. Pay Rate Determinant<br>(b) (6)         |                                    |   |  |                                    |  |                          |  |
| 30. Retirement Plan<br>(b) (6)   |  |  |  | 31. Service Comp. Date (Leave)<br>02/22/2010  |  | 32. Work Schedule<br>F FULL-TIME |                       | 33. Part-Time Hours Per Biweekly Pay Period |                                    |   |  |                                    |  |                          |  |
| <b>POSITION DATA</b>   |  |  |  |   |  |                                  |                       |   |                                    |   |  |                                    |  |                          |  |
| 34. Position Occupied<br>2 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved  |  |  |  | 35. FLSA Category<br>E E - Exempt N - Nonexempt   |  | 36. Appropriation Code           |                       |   | 37. Bargaining Unit Status<br>8888 |   |  |                                    |  |                          |  |
| 38. Duty Station Code<br>11-0010-001   |  |  |  | 39. Duty Station (City - County - State or Overseas Location)<br>WASHINGTON, DISTRICT OF COLUMBIA |  |                                  |                       |   |                                    |   |  |                                    |  |                          |  |
| 40. Agency Data<br>FUNC CLS 00   |  | 41. (b) (6)  |  | 42. EDUC LVL 17   |  | 43. SUPV STAT 8                  |                       | 44. POSITION SENSITIVITY HIGH RISK          |                                    |   |  |                                    |  |                          |  |
| 45. Remarks<br>CREDITABLE MILITARY SERVICE: (b) (6)<br>APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.<br>APPOINTMENT AFFIDAVIT EXECUTED 01/20/21.<br>PREVIOUS RETIREMENT COVERAGE: (b) (6)<br>EMPLOYEE IS AUTOMATICALLY COVERED UNDER (b) (6)<br>ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.<br>FROZEN SERVICE (b) (6) |  |  |  |   |  |                                  |                       |   |                                    |   |  |                                    |  |                          |  |
| 46. Employing Department or Agency<br>IN - OFC OF THE SECRETARY  |  |  |  |   | 50. Signature/Authentication and Title of Approving Official<br>210364958 / ELECTRONICALLY SIGNED BY:<br>ERICA J. WILLIAMS<br>HUMAN RESOURCES SPECIALIST |                                  |                       |   |                                    |   |  |                                    |  |                          |  |
| 47. Agency Code<br>IN01  |  | 48. Personnel Office ID<br>4342                        |  | 49. Approval Date<br>01/20/2021   |  |                                  |                       |   |                                    |   |  |                                    |  |                          |  |