

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) WELLES, CAROLINE R				2. Social Security Number (b) (6)		3. Date of Birth (b) (6)		4. Effective Date 02/28/2021				
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>							
5-A. Code 002		5-B. Nature of Action CORRECTION			6-A. Code 570		6-B. Nature of Action CONV TO EXC APPT					
5-C. Code		5-D. Legal Authority			6-C. Code Y7M		6-D. Legal Authority SCH C, 213.3301(A)					
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number SPECIAL ASSISTANT  10000000 IGS1547					15. TO: Position Title and Number SPECIAL ASSISTANT  FF09D00000 IGS1568							
8. Pay Plan GS	9. Occ. Code 0301	10. Grade or Level 11	11. Step or Rate 06	12. Total Salary \$84879.00		13. Pay Basis PA	16. Pay Plan GS	17. Occ. Code 0301	18. Grade or Level 11	19. Step or Rate 06	20. Total Salary/Award \$84879.00	21. Pay Basis PA
12A. Basic Pay \$65051.00		12B. Locality Adj. \$19828.00	12C. Adj. Basic Pay \$84879.00		12D. Other Pay \$0.00		20A. Basic Pay \$65051.00		20B. Locality Adj. \$19828.00	20C. Adj. Basic Pay \$84879.00	20D. Other Pay \$0.00	
14. Name and Location of Position's Organization IN01 SECRETARY'S IMMEDIATE OFFICE.  WASHINGTON,DC					22. Name and Location of Position's Organization IN15 DIRECTOR-U.S. FISH & WILDLIFE SE  WASHINGTON,DC							
<b>EMPLOYEE DATA</b>												
23. Veterans Preference (b) (6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%					24. Tenure 3 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use	26. Veterans Preference for RIF (b) (6) YES (b) (6) NO			
27. FEGLI (b) (6)					28. Annuitant Indicator (b) (6)			29. Pay Rate Determinant (b) (6)				
30. Retirement Plan (b) (6)			31. Service Comp. Date (Leave) 01/20/2021		32. Work Schedule F FULL-TIME		33. Part-Time Hours Per Biweekly Pay Period					
<b>POSITION DATA</b>												
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category E E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status 8888				
38. Duty Station Code 11-0010-001			39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA									
40. Agency Data FUNC CLS 00		41. (b) (6)		42. EDUC LVL 17		43. SUPV STAT 8		44. POSITION SENSITIVITY NONSENSITIVE/LOW RI				
45. Remarks CORRECTS ITEM NUMBER 5D FROM SCH C, 213.33213.3301(A)												
46. Employing Department or Agency IN - FISH AND WILDLIFE SERV					50. Signature/Authentication and Title of Approving Official 210626565 / ELECTRONICALLY SIGNED BY: RYAN A MYERS HR SPECIALIST (STAFF & RECRUIT)							
47. Agency Code IN15		48. Personnel Office ID 1735		49. Approval Date 03/05/2021								