

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) WILLIAMS, MARTHA M C				2. Social Security Number (b) (6)		3. Date of Birth (b) (6)		4. Effective Date 01/20/2021						
FIRST ACTION					SECOND ACTION									
5-A. Code 190		5-B. Nature of Action PROVISIONAL APPT NTE 05-19-21			6-A. Code		6-B. Nature of Action							
5-C. Code Y9K		5-D. Legal Authority SCH C, 213,3302(A)			6-C. Code		6-D. Legal Authority							
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority							
7. FROM: Position Title and Number					15. TO: Position Title and Number SENIOR ADVISOR TO THE SECRETARY 10000000 IGS1550									
8. Pay Plan	9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis			
						GS	0301	15	10	\$172500.00	PA			
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.				
								\$143598.00		\$28902.00				
								\$172500.00		\$0.00				
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization IN01 SECRETARY'S IMMEDIATE OFFICE WASHINGTON,DC									
EMPLOYEE DATA														
23. Veterans Preference						24. Tenure			25. Agency Use		26. Veterans Preference for RIF			
(b) (6)						0					(b) (6) YES (b) (6) NO			
27. FEGLI						28. Annuitant Indicator			29. Pay Rate Determinant					
(b) (6)						(b) (6)			(b) (6)					
30. Retirement Plan				31. Service Comp. Date (Leave)		32. Work Schedule		33. Part-Time Hours Per Biweekly Pay Period						
(b) (6)				01/20/2021		F FULL-TIME								
POSITION DATA						35. FLSA Category			36. Appropriation Code			37. Bargaining Unit Status		
2						E						8888		
38. Duty Station Code				39. Duty Station (City - County - State or Overseas Location)										
11-0010-001				WASHINGTON, DISTRICT OF COLUMBIA										
40. Agency Data		41.		42.		43.		44.						
FUNC CLS 00		(b) (6)		EDUC LVL 15		SUPV STAT 8		POSITION SENSITIVITY HIGH RISK						
45. Remarks														
CREDITABLE MILITARY SERVICE: (b) (6) APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES. APPOINTMENT AFFIDAVIT EXECUTED 01/20/21. PREVIOUS RETIREMENT COVERAGE: (b) (6) EMPLOYEE IS AUTOMATICALLY COVERED UNDER (b) (6) ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.														
46. Employing Department or Agency						50. Signature/Authentication and Title of Approving Official								
IN - OFC OF THE SECRETARY						210364366 / ELECTRONICALLY SIGNED BY:								
47. Agency Code		48. Personnel Office ID		49. Approval Date		ERICA J. WILLIAMS								
IN01		4342		01/20/2021		HUMAN RESOURCES SPECIALIST								