

Robert “Bob” Hobert

(b)(6)

WORK EXPERIENCE

The White House

Washington, DC

Office of the Vice President, Deputy Scheduler

02/2022-Present

- Manages the flow of scheduling requests to the Vice President and Senior Staff and oversees the approval process; coordinates with Legislative Affairs, Intergovernmental Affairs, Communications, Press, Public Engagement, and National Security Affairs to determine short-term and long-term schedule planning and prioritization.
- Aids in the drafting, circulation, and ultimate finalization of day-to-day schedules, domestic and international trip schedules, and scheduling outlook memos.

The White House

Various Locations

Advance Associate, Trip, Site and Transportation Lead

3/2021-Present

- Coordinates with the advance, scheduling, policy and communications offices of President Biden and Vice President Harris to plan and execute the event and transportation operations for official White House visits; contributed to 40+ events on 27 official trips to 24 cities, 16 states, and 5 countries.
- Works jointly with the White House Military Office, U.S. Secret Service and U.S. Department of State to maintain the highest level of security and support to principals, attain domestic and international policy goals and ensure each trip demonstrates a commitment to excellence on behalf of the United States.
- Served on the site teams for President Biden’s visit to Mack Truck Lehigh Valley Operations Facility and GM Factory Zero and led the 4-person site team at New Jersey Transit Maintenance Complex; collaborates with the White House Director of Production to develop, approve, oversee, and execute vendor orders, event builds, and site-specific graphics and visuals; manages intricate principal movements and small to large speaker programs.

Jahmal Cole for Congress

Chicago, IL

Campaign Coordinator

1/2021-4/2021

- Led the development of the campaign’s infrastructure as the first staff hire – constructed the financial, fundraising, and administrative pillars; spearheaded the campaign’s growth and oversaw the onboarding of 3 staff members, including campaign manager.
- Established the campaign’s political and messaging timelines and managed the candidate’s schedule with financial donors, senior advisors, and political supporters.

My Block My Hood My City

Chicago, IL

Administrator

5/2020-4/2021

- Served as the first point-of-contact for all organization and program inquiries; represented the Chief Executive Officer and Chief of Operations during meetings with key sponsors and potential donors.
- Facilitated \$175,000+ donations to support the organization’s primary mission to expose disadvantaged youth to new cultural experiences in Chicago and build an interconnected network of support across the city.

Biden for President

Philadelphia, PA

National Campaign Advance

10/2020-11/2020

- Produced 5 campaign events for 10+ Biden-Harris campaign surrogates like Senator Bernie Sanders and Stacey Abrams in 2 key swing states and 3 cities.
- Liaised with the campaign headquarters, respective state teams, and field organizers to ensure political objectives, attendance expectations, and COVID-19 health safety measures were met.

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U.S. Mission to the United Kingdom, U.S. Embassy London **London, United Kingdom**
Intern, Economic Section 2/2020-3/2020

- Monitored and reported economic and political developments in the UK amid the country’s withdrawal from the European Union and during the emerging global pandemic.
- Drafted cable reports for Embassy leadership about the economic impacts of COVID-19 and disseminated daily health and travel guidance to American citizens residing in the UK.

Bernie Sanders for President **Washington, DC**
National Campaign Advance 11/2019-2/2020

- Executed campaign strategy by leading transportation operations for Senator Bernie Sanders in 4 states, staffing over 20 events, and managing 55 volunteers during the 2020 Democratic Party presidential primaries.

The George Washington University **Washington, DC**
Building and Events Manager, Charles E. Smith Center 10/2016 – 05/2019

- Responsible for the operation of the University’s athletic and academic events by delegating duties to over 50 non-permanent event staff employees.
- Supervised front desk responsibilities and served as the lead contact for all athletes and visitors.

The U.S. Department of State **Washington, DC**
Intern, Bureau of International Organization Affairs 09/2018 – 11/2019

- Monitored peacekeeping, sanctions, and counterterrorism activities within the United Nations (UN) by working with country-specific U.S. Embassies, the U.S. Mission to the UN, and different bureaus within the State Department. Secret Level Security Clearance.
- Achieved a working-level responsibility for U.S. foreign policy on the United Nations peacekeeping mission in the Democratic Republic of Congo (MONUSCO); drafted summary reports, cables, and memos and briefed State Department officials.
- Coordinated a United Nations delegation to the State Department, National Security Council, and the U.S. House of Representatives Committee on Foreign Affairs.

EDUCATION

The George Washington University **Washington, DC**
Elliott School of International Affairs 08/2015 – 05/2019

B.A. International Affairs with a Concentration in Conflict Resolution, *Magna Cum Laude*

The London School of Economics and Political Science **London, United Kingdom**
Departments of Law and International Relations 06/2018 – 07/2018

Coursework: Advanced Negotiation and Mediation, Building Democracies from Conflict

SKILLS

Language: French (limited working proficiency)

Technical: Google Suite, Microsoft Office, Adobe Acrobat.

PERSONAL (b)(6)

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