

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>GULLETT, MICHELLE A</b>		2. Social Security Number <b>(b)(6)</b>		3. Date of Birth <b>(b)(6)</b>		4. Effective Date <b>01/01/2023</b>	
<b>FIRST ACTION</b>				<b>SECOND ACTION</b>			
5-A. Code <b>894</b>		5-B. Nature of Action <b>GEN ADJ</b>		6-A. Code		6-B. Nature of Action	
5-C. Code <b>QWM</b>		5-D. Legal Authority <b>REG 531.207</b>		6-C. Code		6-D. Legal Authority	
5-E. Code <b>ZLM</b>		5-F. Legal Authority <b>E.O. 14090 DATED 12/23/22</b>		6-E. Code		6-F. Legal Authority	
7. FROM: Position Title and Number <b>SPEECHWRITER</b>  <b>10500000 IGS1613</b>				15. TO: Position Title and Number <b>SPEECHWRITER</b>  <b>10500000 IGS1613</b>			
8. Pay Plan <b>GS</b>		9. Occ. Code <b>0301</b>		10. Grade or Level <b>12</b>		11. Step or Rate <b>01</b>	
12. Total Salary <b>\$89834.00</b>		13. Pay Basis <b>PA</b>		16. Pay Plan <b>GS</b>		17. Occ. Code <b>0301</b>	
18. Grade or Level <b>12</b>		19. Step or Rate <b>01</b>		20. Total Salary/Award <b>\$94199.00</b>		21. Pay Basis <b>PA</b>	
12A. Basic Pay <b>\$68299.00</b>		12B. Locality Adj. <b>\$21535.00</b>		12C. Adj. Basic Pay <b>\$89834.00</b>		12D. Other Pay <b>\$0.00</b>	
20A. Basic Pay <b>\$71099.00</b>		20B. Locality Adj. <b>\$23100.00</b>		20C. Adj. Basic Pay <b>\$94199.00</b>		20D. Other Pay <b>\$0.00</b>	
14. Name and Location of Position's Organization <b>IN01 SECRETARY'S IMMEDIATE OFFICE OFFICE OF COMMUNICATION</b>  <b>WASHINGTON,DC</b>				22. Name and Location of Position's Organization <b>IN01 SECRETARY'S IMMEDIATE OFFICE OFFICE OF COMMUNICATION</b>  <b>WASHINGTON,DC</b>			
<b>EMPLOYEE DATA</b>							
23. Veterans Preference <b>(b)(6)</b>		24. Tenure <b>3</b>		25. Agency Use		26. Veterans Preference for RIF <b>(b)(6)</b> YES <b>(b)(6)</b> NO	
27. FEGLI <b>(b)(6)</b>		28. Annuitant Indicator <b>(b)(6)</b>		29. Pay Rate Determinant <b>(b)(6)</b>		30. Retirement Plan <b>(b)(6)</b>	
31. Service Comp. Date (Leave) <b>11/17/2019</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period			
<b>POSITION DATA</b>							
34. Position Occupied <b>2</b>		35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>		39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Data <b>FUNC CLS 00</b>		41. <b>(b)(6)</b>		42. <b>EDUC LVL 13</b>		43. <b>SUPV STAT 8</b>	
		44. <b>POSITION SENSITIVITY HIGH RISK</b>					
45. Remarks SALARY INCLUDES A GENERAL INCREASE OF 4.1 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.							
46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>				50. Signature/Authentication and Title of Approving Official <b>230132318 / ELECTRONICALLY SIGNED BY:</b>			
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>01/05/2023</b>		50. Signature/Authentication and Title of Approving Official <b>MARK D. GREEN CHIEF, HUMAN CAPITAL OFFICER</b>	