

## Kimberly Miller-Tolbert

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### CONGRESSIONAL EXPERIENCE

#### The Office of Senator Cory Booker (NJ), Washington, DC

Deputy Legislative Director

May 2021 – Present

- Assist the legislative director in managing 15 team members and implementing the Senator's legislative agenda, including by advising on strategy, monitoring Senate floor activity, reviewing team members' work product, and interviewing and onboarding new team members.
- Serve as a Senate liaison to legislative directors of other Congressional Black Caucus members by providing weekly updates and analysis on Senate activities and priorities.
- Direct the correspondence team in meeting our office goal of delivering quality responses to constituent correspondence within one month of receipt, including by developing a manual that details processes and expectations.
- Mobilize the correspondence team in achieving a nearly 150 percent increase in the amount of closed mail.

Health Policy Advisor

Jan. 2017 – Present

- Advance the Senator's health policy priorities, including policies on maternal health (P.L. 117-2), sickle cell disease (P.L. 115-327), and opioid abuse prevention (P.L. 115-271), by developing legislation, organizing a diverse coalition of supporters, negotiating with committee staff, and coordinating with congressional leaders to ensure passage.
- Conduct oversight activities on agencies and other entities, including by leading a team of colleagues in preparing an investigative analysis on drug companies' stock buyback activities following passage of the *Tax Cuts and Jobs Act*.
- Amplify the Senator's leadership profile in health policy by facilitating a more than three-fold increase in legislative and oversight activities, identifying and creatively addressing emerging health issues, and maintaining regular communication with New Jersey constituents, health policy experts, national coalitions, and other stakeholders.
- Work directly with appropriators to secure more than \$500 million in federal funding for public health programs.

#### The Office of U.S. Senate Democratic Leader Harry Reid (NV), Washington, DC

Legislative Assistant

June 2016 – Dec. 2016

- Collaborated with Senate committees and advocacy organizations to include language in the FAA Extension, Safety, and Security Act (P.L. 114-190) to address access barriers faced by air travelers with disabilities.
- Proposed legislative solutions to the Senator, including to improve oral health coverage, delivery, and outcomes.
- Assisted policy advisors and Democratic cloakroom staff on analyzing and recommending legislation to bring to the Senate floor for consideration.
- Participated in legislative and communications strategy meetings with the Senator's leadership and press teams, committee staff, and the Democratic Policy and Communications Committee.

Legislative Aide/Correspondence Manager

Nov. 2015 - May 2016

- Ensured timely production of talking points, floor speeches, press releases, outreach materials, and op-eds in collaboration with the communications team.

Legislative Correspondent

June 2014 - Oct. 2015

- Led an outreach campaign, including developing an online resource guide, authoring mass mailers, and creating pamphlets, to inform Nevadans about the 2015 and 2016 health insurance marketplace open enrollment periods.

### VOLUNTEER EXPERIENCE

#### Biden for President, Washington, DC

Writing Mentor Volunteer

Sept. 2020 – Nov. 2020

- Collaborated with Women for Biden volunteers in crafting persuasive op-eds that explained why they were voting for Joe Biden by generating topic ideas, editing drafts, and providing guidance on pitching the op-ed to a publication.

Phone Bank Volunteer

Sept. 2020 – Nov. 2020

- Contacted and engaged potential voters in states such as Pennsylvania, Colorado, and Florida with Hill Staff for Biden.

### EDUCATION

Yale School of Public Health, New Haven, CT

Master of Public Health, 2014 (Department: Health Policy)

University of Michigan, Ann Arbor, MI

Bachelor of Arts, 2011 (Department: Psychology)