

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) WALKER, SERENA				2. Social Security Number (b)(6)		3. Date of Birth (b)(6)		4. Effective Date 04/05/2021						
FIRST ACTION					SECOND ACTION									
5-A. Code 170		5-B. Nature of Action EXC APPT			6-A. Code		6-B. Nature of Action							
5-C. Code Y7M		5-D. Legal Authority SCH C, 213.3317			6-C. Code		6-D. Legal Authority							
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority							
7. FROM: Position Title and Number					15. TO: Position Title and Number CONFIDENTIAL ASSISTANT EO GS60843									
8. Pay Plan		9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary		13. Pay Basis		16. Pay Plan GS	17. Occ. Code 0301	18. Grade or Level 09	19. Step or Rate 01	20. Total Salary/Award \$60129.00	21. Pay Basis PA
12A. Basic Pay		12B. Locality Adj.	12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay \$46083.00		20B. Locality Adj. \$14046.00	20C. Adj. Basic Pay \$60129.00	20D. Other Pay \$0.00			
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization EDEO OFC OF COMMUNICATIONS & OUTREACH WASHINGTON,DC									
EMPLOYEE DATA														
23. Veterans Preference 1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point/Compensable 5 - 10-Point/Other 6 - 10-Point/Compensable/30%				24. Tenure 3 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF YES <input type="checkbox"/> X <input checked="" type="checkbox"/> NO					
27. FEGLI C0 BASIC ONLY				28. Annuitant Indicator 9 NOT APPLICABLE			29. Pay Rate Determinant 0							
30. Retirement Plan KF FERS-FRAE & FICA			31. Service Comp. Date (Leave) 04/05/2021		32. Work Schedule F FULL-TIME		33. Part-Time Hours Per Biweekly Pay Period							
POSITION DATA														
34. Position Occupied 2 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved			35. FLSA Category E E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status 8888						
38. Duty Station Code 11-0010-001			39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA											
40. Agency Data FUNC CLS 00		41. VET STAT X		42. EDUC LVL 13		43. SUPV STAT 8		44. POSITION SENSITIVITY HIGH RISK						
45. Remarks APPOINTMENT AFFIDAVIT EXECUTED 04/05/21. CREDITABLE MILITARY SERVICE: NONE PREVIOUS RETIREMENT COVERAGE: NEVER COVERED FROZEN SERVICE 0000 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE. OPM FORM 1019 DATED 03/31/21. WITHIN 60 DAYS OF HIRE YOU ARE ELIGIBLE TO ENROLL IN A FEDERAL HEALTH BENEFITS PLAN AND APPLY FOR THE FEDERAL EMPLOYEE LONG TERM CARE INSURANCE PROGRAM USING AN ABBREVIATED UNDERWRITING APPLICATION. YOU HAVE BEEN ENROLLED IN BASIC LIFE INSURANCE COVERAGE. WITHIN 60 DAYS OF HIRE YOU ARE ELIGIBLE TO ELECT OPTIONAL LIFE INSURANCE. YOU MAY WAIVE YOUR COVERAGE AT ANY TIME. UNLESS YOU MAKE YOUR OWN TSP CONTRIBUTION ELECTION, YOU ARE AUTOMATICALLY ENROLLED IN THE TSP AT A CONTRIBUTION RATE OF 5% OF YOUR BASIC PAY EACH PAY PERIOD. DATE OF LAST EQUIVALENT INCREASE 04/05/21.														
46. Employing Department or Agency ED - OFC OF COMM & OUTREACH					50. Signature/Authentication and Title of Approving Official 210533200 / ELECTRONICALLY SIGNED BY: ANTONIA HARRIS CHIEF HUMAN CAPITAL OFFICER									
47. Agency Code EDEO		48. Personnel Office ID 1306		49. Approval Date 04/08/2021										