

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) SCHWARTZ, MELISSA A		2. Social Security Number (b) (6)	3. Date of Birth (b) (6)	4. Effective Date 07/19/09
FIRST ACTION		SECOND ACTION		

5-A. Code 882	5-B. Nature of Action CHG IN SCD	6-A. Code	6-B. Nature of Action
5-C. Code VZM	5-D. Legal Authority 5 USC 6303	6-C. Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number	15. TO: Position Title and Number Public Affairs Specialist 00110069 OPO28Z
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8. Pay Plan	9. Occ Code	10. Grade/Level	11. Step/Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
						GS	1035	14	07	123,269.00	PA
12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay	20A. Basic Pay	20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay				
	.00		.00	100,137.00	23,132.00	123,269.00	.00				

14. Name and Location of Position's Organization	22. Name and Location of Position's Organization OFFICE OF PUBLIC AFFAIRS
	DJ HC24000000000000000000 PP 15 2009

EMPLOYEE DATA

23. Veterans Preference (b) (6) 1-None 3-10 Point/Disability 5-10 Point/Other 2-5 Point 4-10 Point/Compensable 6-10 Point/Compensable/30%	24. Tenure 1 0-None 2-Conditional 1-Permanent 3-Indefinite	25. Agency Use	26. Veterans Preference for RIF YES NO
27. FEGLI (b) (6)	28. Annuitant Indicator (b) (6)	29. Pay Rate Determinant (b) (6)	
30. Retirement Plan (b) (6)	31. Service Comp Date (Leave) 01/08/06	32. Work Schedule F FULL TIME	33. Part-Time Hours Per Biweekly Pay Period

POSITION DATA

34. Position Occupied 2 1-Competitive Service 3-SES General 2-Excepted Service 4-SES Career Reserved	35. FLSA Category E E-Exempt N-Nonexempt	36. Appropriation Code	37. Bargaining Unit Status 8888
38. Duty Station Code 11-0010-001	39. Duty Station (City - County - State or Overseas Location) WASHINGTON DIST OF COLUMBIA DC		

40. AGENCY DATA	41. SEX: F	42. CITZ: 1	43. (b) (6)	44. ED LV:15 YR:03 INST PRG:090904
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45. Remarks
CHANGES SCD FROM 05/04/2009 BECAUSE OF PRIOR SERVICE.

46. Employing Department or Agency U.S. DEPARTMENT OF JUSTICE/HC			50. Signature/Authentication and Title of Approving Official PERSONNEL STAFF	
47. Agency Code DJ HC	48. Personnel Office ID 1831	49. Approval Date 05/29/09		