

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) ZINSNER, KATE ADELAIDE				2. Social Security Number (b)(6)		3. Date of Birth (b)(6)		4. Effective Date 04/19/2021						
FIRST ACTION					SECOND ACTION									
5-A. Code 170		5-B. Nature of Action EXC APPT			6-A. Code		6-B. Nature of Action							
5-C. Code Y7M		5-D. Legal Authority SCH C, 213.3317			6-C. Code		6-D. Legal Authority							
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority							
7. FROM: Position Title and Number					15. TO: Position Title and Number CONFIDENTIAL ASSISTANT EC GS60855									
8. Pay Plan		9. Occ. Code		10. Grade or Level		11. Step or Rate		12. Total Salary		13. Pay Basis				
GS		0301		11		01		\$72750.00		PA				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.				
\$55756.00								\$16994.00		\$72750.00				
										\$0.00				
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization EDEC OFFICE FOR CIVIL RIGHTS WASHINGTON,DC									
EMPLOYEE DATA														
23. Veterans Preference						24. Tenure			25. Agency Use		26. Veterans Preference for RIF			
1	1 - None 2 - 5-Point		3 - 10-Point/Disability 4 - 10-Point/Compensable		5 - 10-Point/Other 6 - 10-Point/Compensable/30%		3	0 - None 1 - Permanent		2 - Conditional 3 - Indefinite		YES	<input checked="" type="checkbox"/>	NO
27. FEGLI						28. Annuitant Indicator			29. Pay Rate Determinant					
C0	BASIC ONLY					9	NOT APPLICABLE		0					
30. Retirement Plan				31. Service Comp. Date (Leave)		32. Work Schedule			33. Part-Time Hours Per Biweekly Pay Period					
KF	FERS-FRAE & FICA			04/19/2021		F	FULL-TIME							
POSITION DATA														
34. Position Occupied				35. FLSA Category			36. Appropriation Code			37. Bargaining Unit Status				
2	1 - Competitive Service 2 - Excepted Service		3 - SES General 4 - SES Career Reserved		E	E - Exempt N - Nonexempt					8888			
38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA										
40. Agency Data FUNC CLS 00		41. VET STAT X		42. EDUC LVL 13		43. SUPV STAT 8		44. POSITION SENSITIVITY HIGH RISK						
45. Remarks APPOINTMENT AFFIDAVIT EXECUTED 04/19/21. CREDITABLE MILITARY SERVICE: NONE PREVIOUS RETIREMENT COVERAGE: NEVER COVERED EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE. FROZEN SERVICE 0000 WITHIN 60 DAYS OF HIRE YOU ARE ELIGIBLE TO ENROLL IN A FEDERAL HEALTH BENEFITS PLAN AND APPLY FOR THE FEDERAL EMPLOYEE LONG TERM CARE INSURANCE PROGRAM USING AN ABBREVIATED UNDERWRITING APPLICATION. YOU HAVE BEEN ENROLLED IN BASIC LIFE INSURANCE COVERAGE. WITHIN 60 DAYS OF HIRE YOU ARE ELIGIBLE TO ELECT OPTIONAL LIFE INSURANCE. YOU MAY WAIVE YOUR COVERAGE AT ANY TIME. UNLESS YOU MAKE YOUR OWN TSP CONTRIBUTION ELECTION, YOU ARE AUTOMATICALLY ENROLLED IN THE TSP AT A CONTRIBUTION RATE OF 5% OF YOUR BASIC PAY EACH PAY PERIOD. OPM FORM 1019 DATED 4/16/21. DATE OF LAST EQUIVALENT INCREASE 04/19/21.														
46. Employing Department or Agency ED - OFC FOR CIVIL RIGHTS					50. Signature/Authentication and Title of Approving Official 210816705 / ELECTRONICALLY SIGNED BY:									
47. Agency Code EDEC		48. Personnel Office ID 1306		49. Approval Date 04/21/2021		ANTONIA HARRIS CHIEF HUMAN CAPITAL OFFICER								