

KABRILLEN JONES

(b)(6)

EDUCATION

Georgetown University Law Center, Washington, DC

Juris Doctor, Candidate, 2023 (Evening Program)

Harvard Graduate School of Education, Cambridge, MA

Master of Education Policy and Management, May 2016

Spelman College, Atlanta, GA

Bachelor of Arts, *cum laude*, History (Concentration: African American Studies) May 2015

PREFESSIONAL EXPERIENCE

O' Neill Institute for National Global Health Law, Georgetown Law

Washington, DC

Research Assistant

August 2020-Present

- Conduct legal research for a variety of pertinent health law topics including COVID lawsuits and public policy focused legislation

Urban Policy Development Consulting

Washington, DC

Consultant

February 2020-Present

- Researched and managed the development of Data Governance protocols and policies for local education agency; designed and developed business processes and stakeholder roles to ensure that all data usability, integrity, privacy, and security is maintained within the organization.
- Managed relationships between policy and technology stakeholders, connecting public policy intersects with business and technical matters
- Supported continuous improvement efforts for various teams in using data to support education decision making

Office of the State Superintendent of Education

Washington, DC

Division of Systems and Supports, K-12 Policy Analyst

February 2017- January 2020

- Identified, analyzed, and researched federal statutes, codes and procedures including the Individuals with Disabilities Education Act to inform best practice recommendations for agency and district wide use
- Researched and drafted documents in support of policy and guidance development applicable to local education agencies (LEAs), parents, and stakeholders with focus on special education
- Drafted regulations and support agency's rule making activities, including activities related to the District of Columbia Municipal Regulations governing the education of students with disabilities

The Walker's Legacy Foundation

Washington, DC

Program Associate

July 2016-January 2017

- Launched pilot financial literacy and entrepreneurship programming for low income Single Mothers in Detroit, MI; Baltimore, MD and Washington, DC
- Identified, established and managed key partnerships with local community partners in person and virtually in multiple cities
- Built a donor and grant database system for searching, logging and tracking of development activity and relationships

Federal Reserve Bank of Boston

Boston, MA

Community Development Intern

Spring 2016

- Analyzed and reorganized qualitative research data on post-industrial gateway cities, economic development, and household financial stability issues

Massachusetts Executive Office of Education

Boston, MA

Graduate Student Communications Intern

Fall 2015

- Created blogs and other communication materials on state level legislation, regulation, practices, and policy priorities for external stakeholders