

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) TYLER, EMMA LYNCH				2. Social Security Number (b) (6)		3. Date of Birth (b) (6)		4. Effective Date 06/19/2022						
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>									
5-A. Code 570		5-B. Nature of Action CONV TO EXC APPT			6-A. Code		6-B. Nature of Action							
5-C. Code Y7M		5-D. Legal Authority SCH C, 213.3394 (DTGS60895)			6-C. Code		6-D. Legal Authority							
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority							
7. FROM: Position Title and Number SPECIAL ASSISTANT FOR GOVERNMENTAL AFFAIRS 4000 GS60780					15. TO: Position Title and Number ASSOCIATE DIRECTOR FOR GOVERNMENTAL AFFAIRS 4000 GS60895									
8. Pay Plan GS		9. Occ. Code 0301	10. Grade or Level 11	11. Step or Rate 04	12. Total Salary \$82443.00	13. Pay Basis PA		16. Pay Plan GS		17. Occ. Code 0301	18. Grade or Level 12	19. Step or Rate 01	20. Total Salary/Award \$89834.00	21. Pay Basis PA
12A. Basic Pay \$62680.00		12B. Locality Adj. \$19763.00		12C. Adj. Basic Pay \$82443.00		12D. Other Pay \$0.00		20A. Basic Pay \$68299.00		20B. Locality Adj. \$21535.00		20C. Adj. Basic Pay \$89834.00		20D. Other Pay \$0.00
14. Name and Location of Position's Organization TD01 OFFICE OF THE SECRETARY ASST SECY FOR GOVERNMENTAL AFFAIRS  WASHINGTON,DC					22. Name and Location of Position's Organization TD01 OFFICE OF THE SECRETARY ASST SECY FOR GOVERNMENTAL AFFAIRS  WASHINGTON,DC									
<b>EMPLOYEE DATA</b>														
23. Veterans Preference (b) 1--None 2--5-Point 3--10-Point/Disability 4--10-Point/Compensable 5--10-Point/Other 6--10-Point/Compensable/30%					24. Tenure (b) 0--None 1--Permanent 2--Conditional 3--Indefinite			25. Agency Use		26. Veterans Preference for RIF (b) YES (b) NO				
27. FEGLI (b) (6)					28. Annuitant Indicator (b) (6)			29. Pay Rate Determinant (b) (6)						
30. Retirement Plan (b) (6)				31. Service Comp. Date (Leave) (b) (6)		32. Work Schedule F FULL-TIME		33. Part-Time Hours Per Biweekly Pay Period						
<b>POSITION DATA</b>														
34. Position Occupied 2 1--Competitive Service 2--Excepted Service 3--SES General 4--SES Career Reserved			35. FLSA Category E E--Exempt N--Nonexempt			36. Appropriation Code 0001670			37. Bargaining Unit Status 8888					
38. Duty Station Code 11-0010-001			39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA											
40. Agency Data FUNC CLS 00		41. (b) (6)		42. EDUC LVL 13		43. SUPV STAT 8		44. POSITION SENSITIVITY HIGH RISK						
45. Remarks CREDITABLE MILITARY SERVICE: (b) (6) PREVIOUS RETIREMENT COVERAGE: EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE. SALARY INCLUDES A LOCALITY-BASED PAYMENT OF 31.53% (IN BLOCK 20B) ELIGIBLE FOR SICK AND ANNUAL LEAVE														
46. Employing Department or Agency TD - OFFICE OF THE SECRETARY					50. Signature/Authentication and Title of Approving Official 221298771 / ELECTRONICALLY SIGNED BY: JOAN SIMPSON STRATEGIC ADVISOR, EPRC									
47. Agency Code TD01		48. Personnel Office ID 3297		49. Approval Date 06/30/2022										

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>TYLER, EMMA LYNCH</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>05/23/2021</b>				
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>							
5-A. Code <b>170</b>		5-B. Nature of Action <b>EXC APPT</b>			6-A. Code		6-B. Nature of Action					
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3394 (DTGS60780)</b>			6-C. Code		6-D. Legal Authority					
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT FOR GOVERNMENTAL AFFAIRS 4000 GS60780</b>							
8. Pay Plan		9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis
							<b>GS</b>	<b>0301</b>	<b>11</b>	<b>04</b>	<b>\$80027.00</b>	<b>PA</b>
12A. Basic Pay		12B. Locality Adj.	12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay	
							<b>\$61333.00</b>		<b>\$18694.00</b>	<b>\$80027.00</b>	<b>\$0.00</b>	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>TD01 OFFICE OF THE SECRETARY ASST SECY FOR GOVERNMENTAL AFFAIRS  WASHINGTON,DC</b>							
<b>EMPLOYEE DATA</b>												
23. Veterans Preference <b>(b)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%					24. Tenure <b>(b)</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b)</b> YES <b>(b)</b> NO		
27. FEGLI <b>(b) (6)</b>					28. Annuitant Indicator <b>(b) (6)</b>			29. Pay Rate Determinant <b>(b) (6)</b>				
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>(b) (6)</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period				
<b>POSITION DATA</b>												
34. Position Occupied 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code <b>0001670</b>			37. Bargaining Unit Status <b>8888</b>				
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>									
40. Agency Data <b>FUNC CLS 00</b>		41. <b>(b) (6)</b>	42. <b>EDUC LVL 13</b>		43. <b>SUPV STAT 8</b>		44. <b>POSITION SENSITIVITY HIGH RISK</b>					
45. Remarks APPOINTMENT AFFIDAVIT EXECUTED 05-24-21, CREDITABLE MILITARY SERVICE: <b>(b) (6)</b> PREVIOUS RETIREMENT COVERAGE: ELIGIBLE FOR SICK AND ANNUAL LEAVE PAY SET USING THE SUPERIOR QUALIFICATIONS AND SPECIAL NEEDS PAY-SETTING AUTHORITY UNDER 5 CFR 531.212 EMPLOYEE SUBJECT TO DRUG TESTING AS PROVIDED IN THE DOT DRUGFREE YOU HAVE 60 DAYS FROM THE DATE OF THIS ACTION TO ENROLL IN THE FEDERAL EMPLOYEES DENTAL AND VISION PROGRAM (FEDVIP) AND THE YOU HAVE 60 DAYS FROM THE DATE OF THIS ACTION OR UNTIL SEPTEMBER 30 OF THE PLAN YEAR TO ENROLL IN THE FLEXIBLE SPENDING ACCOUNT (FSA). REGISTRATION FOR HEALTH BENEFITS AND LIFE INSURANCE MUST BE RECEIVED BY HUMAN RESOURCES NLT 60 DAYS FROM THE EFFECTIVE DATE OF THIS ACTION YOU ARE AUTOMATICALLY ENROLLED IN THE THRIFT SAVINGS PLAN UNLESS YOU OPT OUT. A RATE OF 5 PERCENT WILL BE DEDUCTED FROM YOUR BASIC PAY. PLEASE CONTACT YOUR HUMAN RESOURCES OFFICE FOR MORE INFORMATION SERVICE COUNTING TOWARD CAREER TENURE FROM 05-23-21. *** REMARKS CONTINUED ON THE NEXT PAGE ***												
46. Employing Department or Agency <b>TD - OFFICE OF THE SECRETARY</b>					50. Signature/Authentication and Title of Approving Official <b>211038640 / ELECTRONICALLY SIGNED BY: JOAN SIMPSON STRATEGIC ADVISOR, EPRC</b>							
47. Agency Code <b>TD01</b>		48. Personnel Office ID <b>3297</b>		49. Approval Date <b>06/01/2021</b>								

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) TYLER, EMMA LYNCH				2. Social Security Number (b) (6)		3. Date of Birth (b) (6)		4. Effective Date 05/23/2021				
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>							
5-A. Code 170		5-B. Nature of Action EXC APPT.			6-A. Code		6-B. Nature of Action					
5-C. Code Y7M		5-D. Legal Authority SCH C, 213.3394 (DTGS60780)			6-C. Code		6-D. Legal Authority					
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number					15. TO: Position Title and Number: SPECIAL ASSISTANT FOR GOVERNMENTAL AFFAIRS 4000 GS60780							
8. Pay Plan		9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis
							GS	0301	11	04	\$80027.00	PA
12A. Basic Pay		12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay	20A. Basic Pay		20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay			
					\$61333.00		\$18694.00	\$80027.00	\$0.00			
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization TD01 OFFICE OF THE SECRETARY ASST SECY FOR GOVERNMENTAL AFFAIRS  WASHINGTON,DC							
<b>EMPLOYEE DATA</b>												
23. Veterans Preference (b) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%						24. Tenure (b) 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF (b) YES (b) NO	
27. FEGLI (b) (6)						28. Annuitant Indicator (b) (6)			29. Pay Rate Determinant (b) (6)			
30. Retirement Plan (b) (6)				31. Service Comp. Date (Leave) (b) (6)		32. Work Schedule F FULL-TIME			33. Part-Time Hours Per Biweekly Pay Period			
<b>POSITION DATA</b>												
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				35. FLSA Category E E - Exempt N - Nonexempt		36. Appropriation Code 0001670			37. Bargaining Unit Status 8888			
38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA								
40. Agency Data FUNC CLS 00		41. (b) (6)	42. EDUC LVL 13	43. SUPV STAT 8		44. POSITION SENSITIVITY HIGH RISK						
45. Remarks *** REMARKS CONTINUED *** EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE. SALARY INCLUDES A LOCALITY-BASED PAYMENT OF 30.48% (IN BLOCK 20B)												
46. Employing Department or Agency TD - OFFICE OF THE SECRETARY						50. Signature/Authentication and Title of Approving Official 211038640 / ELECTRONICALLY SIGNED BY: JOAN SIMPSON STRATEGIC ADVISOR, EPRC						
47. Agency Code TD01		48. Personnel Office ID 3297		49. Approval Date 06/01/2021								

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) TYLER, EMMA LYNCH				2. Social Security Number (b) (6)		3. Date of Birth (b) (6)		4. Effective Date 01/02/2022															
<b>FIRST ACTION</b>						<b>SECOND ACTION</b>																	
5-A. Code 894		5-B. Nature of Action GEN ADJ.				6-A. Code		6-B. Nature of Action															
5-C. Code QWM		5-D. Legal Authority REG 531.207				6-C. Code		6-D. Legal Authority															
5-E. Code ZLM		5-F. Legal Authority E.O. 14061 DATED 12/22/21				6-E. Code		6-F. Legal Authority															
7. FROM: Position Title and Number SPECIAL ASSISTANT FOR GOVERNMENTAL AFFAIRS 4000 GS60780						15. TO: Position Title and Number SPECIAL ASSISTANT FOR GOVERNMENTAL AFFAIRS 4000 GS60780																	
8. Pay Plan GS		9. Occ. Code 0301		10. Grade or Level 11		11. Step or Rate 04		12. Total Salary \$80027.00		13. Pay Basis PA		16. Pay Plan GS		17. Occ. Code 0301		18. Grade or Level 11		19. Step or Rate 04		20. Total Salary/Award \$82443.00		21. Pay Basis PA	
12A. Basic Pay \$61333.00		12B. Locality Adj. \$18694.00		12C. Adj. Basic Pay \$80027.00		12D. Other Pay \$0.00		20A. Basic Pay \$62680.00		20B. Locality Adj. \$19763.00		20C. Adj. Basic Pay \$82443.00		20D. Other Pay \$0.00									
14. Name and Location of Position's Organization TD01 OFFICE OF THE SECRETARY ASST SECY FOR GOVERNMENTAL AFFAIRS  WASHINGTON,DC												22. Name and Location of Position's Organization TD01 OFFICE OF THE SECRETARY ASST SECY FOR GOVERNMENTAL AFFAIRS  WASHINGTON,DC											
<b>EMPLOYEE DATA</b>																							
23. Veterans Preference (b) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other (b) 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%												24. Tenure (b) 0 - None 2 - Conditional (b) 1 - Permanent 3 - Indefinite						25. Agency Use		26. Veterans Preference for RIF (b) YES (b) NO			
27. FEGLI (b) (6)												28. Annuitant Indicator (b) (6)						29. Pay Rate Determinant (b) (6)					
30. Retirement Plan (b) (6)						31. Service Comp. Date (Leave) (b) (6)						32. Work Schedule F FULL-TIME				33. Part-Time Hours Per Biweekly Pay Period							
<b>POSITION DATA</b>																							
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved						35. FLSA Category E E - Exempt N - Nonexempt						36. Appropriation Code 0001670						37. Bargaining Unit Status 8888					
38. Duty Station Code 11-0010-001						39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA																	
40. Agency Data FUNC CLS 00		41. (b) (6)		42. EDUC. LVL 13				43. SUPV. STAT 8				44. POSITION SENSITIVITY HIGH RISK.											
45. Remarks SALARY INCLUDES A GENERAL INCREASE OF 2.2 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.																							
46. Employing Department or Agency TD - OFFICE OF THE SECRETARY												50. Signature/Authentication and Title of Approving Official 220106411 / ELECTRONICALLY SIGNED BY: ANNE H. AUDET DOT AUTHORIZING OFFICIAL											
47. Agency Code TD01		48. Personnel Office ID. 3297				49. Approval Date 01/06/2022																	