

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) SANCHEZ, ALEXANDRA L		2. Social Security Number (b) (6)		3. Date of Birth (b) (6)		4. Effective Date 02/14/2021	
FIRST ACTION				SECOND ACTION			
5-A. Code 570		5-B. Nature of Action CONV TO EXC APPT		6-A. Code		6-B. Nature of Action	
5-C. Code Y7M		5-D. Legal Authority SCH C, 213.3312		6-C. Code		6-D. Legal Authority	
5-E. Code		5-F. Legal Authority		6-E. Code		6-F. Legal Authority	
7. FROM: Position Title and Number SPECIAL ASSISTANT 10000000 IGS1529				15. TO: Position Title and Number SPECIAL ASSISTANT 10000000 IGS1566			
8. Pay Plan GS		9. Occ. Code 0301	10. Grade or Level 13	11. Step or Rate 01	12. Total Salary \$103690.00	13. Pay Basis PA	
16. Pay Plan GS		17. Occ. Code 0301	18. Grade or Level 13	19. Step or Rate 01	20. Total Salary/Award \$103690.00	21. Pay Basis PA	
12A. Basic Pay \$79468.00		12B. Locality Adj. \$24222.00	12C. Adj. Basic Pay \$103690.00		12D. Other Pay \$0.00		
20A. Basic Pay \$79468.00		20B. Locality Adj. \$24222.00	20C. Adj. Basic Pay \$103690.00		20D. Other Pay \$0.00		
14. Name and Location of Position's Organization IN01 SECRETARY'S IMMEDIATE OFFICE WASHINGTON,DC				22. Name and Location of Position's Organization IN01 SECRETARY'S IMMEDIATE OFFICE WASHINGTON,DC			
EMPLOYEE DATA							
23. Veterans Preference 01000 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%				24. Tenure 3 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite		25. Agency Use	26. Veterans Preference for RIF (b) (6) YES (b) (6) NO
27. FEGLI (b) (6)				28. Annuitant Indicator (b) (6)		29. Pay Rate Determinant (b) (6)	
30. Retirement Plan (b) (6)			31. Service Comp. Date (Leave) 01/11/2011	32. Work Schedule F FULL-TIME		33. Part-Time Hours Per Biweekly Pay Period	
POSITION DATA							
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category E E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status 8888
38. Duty Station Code 11-0010-001			39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA				
40. Agency Data FUNC CLS 00		41. (b) (6)	42. EDUC LVL 13	43. SUPV STAT 8	44. POSITION SENSITIVITY HIGH RISK		
45. Remarks FROZEN SERVICE (b) (6) CREDITABLE MILITARY SERVICE: (b) (6) EMPLOYEE IS AUTOMATICALLY COVERED UNDER (b) (6) PREVIOUS RETIREMENT COVERAGE: (b) (6)							
46. Employing Department or Agency IN - OFC OF THE SECRETARY				50. Signature/Authentication and Title of Approving Official 210520272 / ELECTRONICALLY SIGNED BY: GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST			
47. Agency Code IN01	48. Personnel Office ID 4342	49. Approval Date 02/12/2021					