

## Contact

[www.linkedin.com/in/rosemary-enobakhare-91527b120](https://www.linkedin.com/in/rosemary-enobakhare-91527b120) (LinkedIn)

## Top Skills

Microsoft Office  
Customer Service  
Microsoft Excel

## Languages

English

# Rosemary Enobakhare

Deputy Chief of Staff for Strategy, Policy, and Strategic Engagement  
at US Environmental Protection Agency (EPA)

Washington DC-Baltimore Area

## Summary

A results-oriented and accomplished manager with a proven track record in managing projects, teams, events, building relationships and interacting with elite executives and leaders of different backgrounds and cultures. Effectively communicates with all levels within an organization to yield productive team work and partnerships. Leads and Implements problem solving and multitasking skills to successfully coordinate teams, projects and events.

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## Experience

US Environmental Protection Agency (EPA)

2 years 10 months

Deputy Chief of Staff for Strategy, Policy, and Strategic Engagement  
May 2023 - Present (6 months)

Washington, District of Columbia, United States

Associate Administrator for Public Engagement and Environmental  
Education

January 2021 - September 2023 (2 years 9 months)

Washington, District of Columbia, United States

Biden-Harris Transition Team

Energy and Environment Appointments Team

September 2020 - January 2021 (5 months)

Washington, District of Columbia, United States

The Hub Project

Campaign Director

January 2019 - December 2020 (2 years)

Washington D.C. Metro Area

Develop and manage large scale advocacy campaigns that shift the conversation around top progressive policies.

## Clean Water for All Coalition

Coalition Director

April 2017 - January 2019 (1 year 10 months)

Washington, DC

- Oversaw all aspects of the campaign's daily operations and serve as the principal point of contact for campaign members, stakeholders and donors.
- Oversaw, guide and shape the deployment of resources for a 2.8 million dollar campaign budget.
- Identified new funding opportunities, write grant proposals, prepare grant reports and track reporting requirements/deadlines.
- Managed the strategic planning and priority setting process for the campaign and effectively communicate the plan priorities around policy, messaging and grassroots strategies to campaign partners and funders.
- Provided consistent and comprehensive updates on campaign activities including progress on goals and funding.
- Hired and supervise vendors, consultants and other service providers.
- Oversaw the production and sourcing of all campaign materials for internal and external use.
- Ensured all campaign activities adhere to state and federal regulations as well as compliance and reporting requirements.
- Developed and implement internal policies to govern the work of the campaign and establish controls for internal operations.

## US Environmental Protection Agency (EPA)

3 years 6 months

Deputy Associate Administrator for Public Engagement and Environmental Education

September 2015 - January 2017 (1 year 5 months)

Washington, DC

- Led EPA's community outreach department and development of the Agency's strategic engagement plans to partner with third party stakeholders to positively impact EPA's public policy and reputational goals

- Drafted and distributed external media and public relations materials, including fact sheets, op-eds, press releases and other statements for the record
- Generated op-ed and thought leadership positioning pieces for placement in various media platforms and publications
- Developed and implemented effective media and public engagement strategies in conjunction with other senior EPA officials to promote agency rule proposals, administrative initiatives and accomplishments
- Established and maintained working relationships with key external organizations and community leaders to advance EPA's mission through formal collaborations, stakeholder communication vehicles, conferences and other related mediums
- Ensured EPA constituency outreach plans are aligned with engagement activities of agency principals including the EPA Administrator, Deputy Administrator, Assistant Administrators, Regional Administrators, and Associate Administrators
- Managed an 18-person staff responsible for initiating and managing cooperative engagement and environmental education activities among external organizations and the EPA

Deputy Director of Public Engagement and Faith Based Initiatives  
August 2013 - September 2015 (2 years 2 months)

Washington, DC

- Managed a multifaceted outreach portfolio of national stakeholders with specific focus on Women, African Americans, Faith and the Business community
- Researched, composed and distributed public engagement materials, including fact sheets, op-eds, speeches, press releases and other statements for the record
- Facilitated inter-agency partnerships around President Obama's Climate Action Plan

- Collaborated with EPA Office of Public Affairs and Program Offices to develop and implement effective media strategies to promote President Obama's Climate Action Plan and EPA regulations around the Clean Water Act and the Clean Air Act

## Democratic National Committee

5 years 1 month

### National African American Outreach Director

February 2012 - August 2013 (1 year 7 months)

Washington, DC

- Developed, maintained, and coordinated effective relationships among national African American grassroots leaders to engage them around the 2012 election

- Prepared and managed the budget for the DNC's participation around National African American Conferences, community events and HBCU summits

- Organized and executed African American programming during the 2012 Democratic National Convention

- Researched and drafted speeches, briefings, and talking points on the Administration's African American specific accomplishments

- Managed day-to-day operations for the DNC Black Caucus, and served as a liaison between the caucus and DNC leadership

### National African American Outreach Coordinator

August 2008 - February 2012 (3 years 7 months)

Washington, DC

- Assisted the National African American Outreach Director in facilitating programming for Democratic state parties

- Provided written reports on program metrics and outcomes while tracking various components to ensure targeted goals are achieved

- Supported Obama for America's National African American Vote Director in developing and executing African Americans for Obama programming in targeted states

- Facilitated meetings and conference calls with key national and state leadership

### Constituent Services Staff Assistant and Executive Assistant to the Director of Hispanic Outreach

August 2008 - August 2011 (3 years 1 month)

Washington, DC

- Researched and wrote correspondence on core issues
- Participated as field organizer for congressional, senatorial, and presidential campaigns during election seasons
- Provided administrative support including coordinating travel arrangements, scheduling, and budget planning
- Coordinated media buying during campaign season for targeted constituency groups

### Obama for America

State Deputy Paid Canvass Director

September 2012 - November 2012 (3 months)

Charlotte, NC

- Recruited individuals to go door-to-door to educate and gather data from voters about the election
- Managed team leads and paid canvassers to meet voter contact benchmarks and metrics
- Wrote and implemented all training materials and personnel-related documents
- Used the North Carolina Voter Activation Network to build lists, create maps, and track data
- Created and enforced standards for canvassers regarding job performance and data collection
- Managed the canvass payroll

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## Education

Spelman College

Bachelor of Arts (B.A.), Economics · (2004 - 2008)