

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>DANIEL-DAVIS, LAURA E.</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>03/30/98</b>
5-A. Code <b>170</b>	5-B. Nature Of Action <b>EXC APPT</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>Y7M</b>	5-D. Legal Authority <b>SCH C, 213.332</b>	6-C. Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT</b>  <b>12100 0098166</b>						
8. Pay Plan	9. Occ. Code	10. Grade/Level	11. Step/Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
						<b>GS</b>	<b>0301</b>	<b>14</b>	<b>06</b>	<b>\$ 77160</b>	<b>PA</b>
12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay		20A. Basic Pay	20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay			
					<b>\$ 71931</b>	<b>\$ 5229</b>	<b>\$ 77160</b>	<b>\$ 0</b>			
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>OFFC OF CONGRESSIONAL &amp; LEGISLATIVE A</b> <b>OFFICE OF THE DIRECTOR</b> <b>WASHINGTON, DC</b>					

## EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b> 1 - None    3 - 10-Point/Disability    5 - 10-Point Other 2 - 5-Point    4 - 10-Point Compensable    6 - 10-Point/Compensable/30%				24. Tenure <b>3</b> 0 - None    2 - Conditional 1 - Permanent    3 - Indefinite			25. Agency Use <b>F</b> <b>SEX</b>		26. Veterans Preference for RIF <b>(b) (6)</b> YES <b>(b) (6)</b> NO	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>(b) (6)</b>			29. Pay Rate Determinant <b>(b) (6)</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>08/12/94</b>		32. Work Schedule <b>F</b> <b>FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		
34. Position Occupied <b>2</b> 1 - Competitive Service    3 - SES General 2 - Excepted Service    4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code <b>DD6100D01</b>		37. Bargaining Unit Status <b>8888</b>		
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>						
40. Agency Division <b>WNC</b> <b>CLS 00</b>		41. <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV LVL <b>8</b>		44. POSITION SENSITIVITY <b>NONSENSITIVE/LOW RI</b>		

## 45. Remarks

APPOINTMENT AFFIDAVIT EXECUTED 03-30-98.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: **(b) (6)**  
 SUPERIOR QUALIFICATIONS APPOINTMENT MADE UNDER REG. 531.203 (B).  
 FROZEN SERVICE **(b) (6)**  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER **(b) (6)**.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <i>George Ballopoulos</i> <b>AUTHORIZING OFFICIAL</b> <b>980021987</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>1841</b>	49. Approval Date <b>03/27/98</b>			