

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) HORADAM, EMILY A		2. Social Security Number (b)(6)	3. Date of Birth (b)(6)	4. Effective Date 08/14/2022
FIRST ACTION		SECOND ACTION		
5-A. Code 570	5-B. Nature of Action CONV TO EXC APPT	6-A. Code	6-B. Nature of Action	
5-C. Code Y7M	5-D. Legal Authority SCH C, 213.3312	6-C. Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	
7. FROM: Position Title and Number SPECIAL ASSISTANT 60000000 IGS1561		15. TO: Position Title and Number SPECIAL ASSISTANT TO THE SENIOR COUNSELOR TO THE SECRETARY 10000000 IGS1605		
8. Pay Plan GS	9. Occ. Code 0301	10. Grade or Level 12	11. Step or Rate 02	12. Total Salary \$92829.00
13. Pay Basis PA		16. Pay Plan GS	17. Occ. Code 0301	18. Grade or Level 12
19. Step or Rate 02		20. Total Salary/Award \$92829.00		21. Pay Basis PA
12A. Basic Pay \$70576.00	12B. Locality Adj. \$22253.00	12C. Adj. Basic Pay \$92829.00	12D. Other Pay \$0.00	
20A. Basic Pay \$70576.00	20B. Locality Adj. \$22253.00	20C. Adj. Basic Pay \$92829.00	20D. Other Pay \$0.00	
14. Name and Location of Position's Organization IN01 ASST SECY-POLICY, MGMT & BUDGET/ WASHINGTON,DC		22. Name and Location of Position's Organization IN01 SECRETARY'S IMMEDIATE OFFICE WASHINGTON,DC		
EMPLOYEE DATA				
23. Veterans Preference (b)(6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/50%		24. Tenure 3 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite	25. Agency Use	26. Veterans Preference for RIF (b)(6) YES (b)(6) NO
27. FEGLI (b)(6)		28. Annuitant Indicator (b)(6)	29. Pay Rate Determinant (b)(6)	
30. Retirement Plan (b)(6)		31. Service Comp. Date (Leave) 01/25/2021	32. Work Schedule F FULL-TIME	33. Part-Time Hours Per Biweekly Pay Period
POSITION DATA				
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved		35. FLSA Category E E - Exempt N - Nonexempt	36. Appropriation Code	37. Bargaining Unit Status 8888
38. Duty Station Code 11-0010-001		39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA		
40. Agency Data FUNC CLS 00	41. (b)(6)	42. EDUC LVL 13	43. SUPV STAT 8	44. POSITION SENSITIVITY HIGH RISK
45. Remarks CREDITABLE MILITARY SERVICE: (b)(6) PREVIOUS RETIREMENT COVERAGE: (b)(6) EMPLOYEE DUTY STATION IS IN REGION 01 - NORTH ATLANTIC - APPALACHIAN EMPLOYEE IS AUTOMATICALLY COVERED UNDER (b)(6) POSITION IS AT THE FULL PERFORMANCE LEVEL OR BAND.				
46. Employing Department or Agency IN - OFC OF THE SECRETARY		50. Signature/Authentication and Title of Approving Official 221649984 / ELECTRONICALLY SIGNED BY:		
47. Agency Code IN01	48. Personnel Office ID 4342	49. Approval Date 08/03/2022	ERICA J. WILLIAMS HUMAN RESOURCES SPECIALIST	