

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>GULLETT, MICHELLE A</b>		2. Social Security Number <b>(b)(6)</b>	3. Date of Birth <b>(b)(6)</b>	4. Effective Date <b>01/01/2023</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>002</b>	5-B. Nature of Action <b>CORRECTION</b>	6-A. Code <b>894</b>	6-B. Nature of Action <b>GEN ADJ</b>	
5-C. Code	5-D. Legal Authority	6-C. Code <b>QWM</b>	6-D. Legal Authority <b>REG 531.207</b>	
5-E. Code	5-F. Legal Authority	6-E. Code <b>ZLM</b>	6-F. Legal Authority <b>E.O. 14090 DATED 12/23/22</b>	
7. FROM: Position Title and Number <b>SPEECHWRITER</b>  <b>I0500000 IGS1613</b>		15. TO: Position Title and Number <b>SPEECHWRITER</b>  <b>I0500000 IGS1613</b>		
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade or Level <b>12</b>	11. Step or Rate <b>01</b>	12. Total Salary <b>\$89834.00</b>
13. Pay Basis <b>PA</b>		16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade or Level <b>12</b>
19. Step or Rate <b>01</b>		20. Total Salary/Award <b>\$94199.00</b>		21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$68299.00</b>	12B. Locality Adj. <b>\$21535.00</b>	12C. Adj. Basic Pay <b>\$89834.00</b>	12D. Other Pay <b>\$0.00</b>	
20A. Basic Pay <b>\$71099.00</b>		20B. Locality Adj. <b>\$23100.00</b>	20C. Adj. Basic Pay <b>\$94199.00</b>	20D. Other Pay <b>\$0.00</b>
14. Name and Location of Position's Organization <b>IN01 SECRETARY'S IMMEDIATE OFFICE OFFICE OF COMMUNICATION</b>  <b>WASHINGTON,DC</b>		22. Name and Location of Position's Organization <b>IN01 SECRETARY'S IMMEDIATE OFFICE OFFICE OF COMMUNICATION</b>  <b>WASHINGTON,DC</b>		
<b>EMPLOYEE DATA</b>				
23. Veterans Preference <b>(b)(6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%		24. Tenure <b>3</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite	25. Agency Use	26. Veterans Preference for RIF <b>(b)(6)</b> YES <b>(b)(6)</b> NO
27. FEGLI <b>(b)(6)</b>		28. Annuitant Indicator <b>(b)(6)</b>	29. Pay Rate Determinant <b>(b)(6)</b>	
30. Retirement Plan <b>(b)(6)</b>		31. Service Comp. Date (Leave) <b>11/20/2019</b>	32. Work Schedule <b>F FULL-TIME</b>	
33. Part-Time Hours Per Biweekly Pay Period				
<b>POSITION DATA</b>				
34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved		35. FLSA Category <b>E</b> E - Exempt N - Nonexempt	36. Appropriation Code	37. Bargaining Unit Status <b>8888</b>
38. Duty Station Code <b>11-0010-001</b>		39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>		
40. Agency Data <b>FUNC CLS 00</b>	41. <b>(b)(6)</b>	42. <b>EDUC LVL 13</b>	43. <b>SUPV STAT 8</b>	44. <b>POSITION SENSITIVITY HIGH RISK</b>
45. Remarks <b>CORRECTS ITEM NUMBER 031 FROM 11/17/2019</b>				
46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>		50. Signature/Authentication and Title of Approving Official <b>232173044 / ELECTRONICALLY SIGNED BY:</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>08/23/2023</b>	<b>ERICA J. WILLIAMS</b> <b>HUMAN RESOURCES SPECIALIST</b>	