

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) DANIEL-DAVIS, LAURA E.	2. Social Security Number (b) (6)	3. Date of Birth (b) (6)	4. Effective Date 09-15-96
--	---	------------------------------------	--------------------------------------

FIRST ACTION		SECOND ACTION	
5-A. Code 702	5-B. Nature of Action PROMOTION	6-A. Code	6-B. Nature of Action
5-C. Code Y7M	5-D. Legal Authority SCH C 213.3312	6-C. Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number SA/SECY & DIR SCH & ADV 10000 -95178					15. TO: Position Title and Number SPE ASST SECY & DIR OF SCH ADV 10000 -96-114						
8. Pay Plan GS	9. Occ. Code 0301	10. Grade/Level 12	11. Step/Rate 02	12. Total Salary \$45941	13. Pay Basis PA	6. Plan GS	17. Occ. Code 0301	18. Grade/Level 13	19. Step/Rate 01	20. Total Salary/Award \$52867	21. Pay Basis PA
12A. Basic Pay \$43324	12B. Locality Adj. \$2617	12C. Adj. Basic Pay \$45941	12D. Other Pay \$0	20A. Basic Pay \$49856	20B. Locality Adj. \$3011	20C. Adj. Basic Pay \$52867	20D. Other Pay \$0				

14. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE WASHINGTON, D.C.	22. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE WASHINGTON, D.C.
--	--

EMPLOYEE DATA			
23. Veterans Preference (b) (6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%		24. Tenure 3 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite	
27. FEGLI (b) (6)		25. Agency Use F SEX	
30. Retirement Plan (b) (6)		28. Annuitant Indicator (b) (6)	
31. Service Comp. Date 06-01-93		29. Pay Rate Determinant (b) (6)	
32. Work Schedule F FULL - TIME		33. Part Time Hours Per Biweekly Pay Period	

POSITION DATA			
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved		35. FLSA Category E E - Exempt N - Nonexempt	
36. Appropriation Code		37. Bargaining Unit Status 8888	
38. Duty Station Code 11-0010-001		39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA, DISTRI	
40. Agency Data CLS. 00	41. (b) (6)	42. EDUC. LVL. 13	43. SUPV. IND. 8
44. POSITION-SENSITIVITY CRITICAL SENSITIVE			

45. Remarks
(b) (6)

CK-DIG: 2

46. Employing Department or Agency INT-OFC OF THE SECT'Y			50. Signature/Authorization and Title of Approval Official <i>John B. [Signature]</i> A251841DC207WQ	
47. Agency Code IN01	48. Personnel Office ID 1841	49. Approval Date 09-10-96	AUTHORIZING OFFICIAL	